

## MUSEUM PASS PROGRAM POLICY

1. Free Museum Passes are available to North Shore Public Library cardholders in good standing who have signed the Museum Pass User Agreement. A new agreement form must be signed each time a museum pass is checked out.
2. Passes must be reserved in advance and handled by an adult (18 years or older) family member. Only one Pass may be checked out to a patron at a given time.
3. Passes may be borrowed for up to 3 days, and must be returned to the Library no later than one hour before closing on the due date. Passes may not be returned in the book drop.
4. Reserves will be taken up to 2 months in advance of the desired date.
5. Reservations will be taken either in person or by telephone at 929-4488, ext 223.
6. In order to ensure that the Museum Pass can be given to the next patron, keep in mind that there is a \$10 late fee per day, so please return it promptly.
7. In the event that non-return of a Pass necessitates the Library to pay the entrance fee for the next user, that entry cost to the museum will be attached to the borrower's record.
8. In the event of loss or mutilation of a Pass, a fee will be charged for the replacement cost of that Museum Pass.
9. Patrons should call the museum directly for information on hours of operation, parking and/or directions.
10. The Library staff reserves the right to monitor usage to ensure fair access for the greatest number of patrons.

North Shore Public Library

250 Route 25A

Shoreham, New York, 11786

(631) 929-4488

<http://northshorepubliclibrary.org>