

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH SHORE PUBLIC LIBRARY  
June 27, 2023**

**Members Present**

Richard Gibney  
Virginia Ryan  
William Schiavo  
Terry Cipriani  
Jennifer Juengst

**Members Absent**

**Also Present**

Laura Hawrey  
Lee Frei

William Schiavo called the meeting to order at 5:00 p.m.

Motion to move the August Library Board to August 29, 2023 was made by Terry Cipriani; seconded by Jennifer Juengst; motion carried unanimously.

Motion to approve the minutes of 5/23/23 was made by Jennifer Juengst; seconded by Richard Gibney; motion carried unanimously.

Motion to approve the warrant dated 6/27/23 in the amount of \$79,429.02 was made by Richard Gibney; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 5/25/23 in the amount of \$43,944.08 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 6/8/23 in the amount of \$8,780.65 was made by Terry Cipriani; seconded by Jennifer Juengst; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 6/22/23 in the amount of \$46,268.74 was made by Jennifer Juengst; seconded by Richard Gibney; motion carried unanimously.



6/27/23

Motion to approve the warrant dated 5/25/23 in the amount of \$64,920.82, the warrant dated 6/8/23 in the amount of \$64,030.78, and the warrant dated 6/22/23 in the amount of \$115,315.09 was made by Richard Gibney; seconded by Virginia Ryan; motion carried unanimously.

To date, the Library has received \$2,940,577.20 in Brookhaven taxes, \$568,905.03 in Riverhead taxes, \$101,909.46 in PILOT payments from Brookhaven's Industrial Development Agency and 23,744.04 in Riverhead LIPA PILOT payments.

Motion to approve transferring funds from the following 2022-2023 budget lines, effective June 30<sup>th</sup>, 2023 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

- \$37,000 from Electronic Media to Professional Salaries
- \$19,000 from Library Supplies to Clerical Salaries
- \$ 6,000 from Library Supplies to Page Salaries
- \$ 4,000 from Library Supplies to Programs
- \$ 4,200 from Library Supplies to Dental Insurance
- \$ 5,150 from Disability Insurance to Furniture and Equipment
- \$15,000 from Professional Fees to Programs
- \$ 2,000 from Community Outreach to Postage
- \$15,000 from Telephone and Telecommunications to Equipment Maintenance
- \$11,700 from Health Insurance to Buildings and Grounds Maintenance
- \$ 5,000 from Rental of Equipment to Buildings & Grounds Maintenance
- \$ 2,000 from Computer Maintenance to Buildings & Grounds Maintenance
- \$ 1,482 from Contracts with Other Libraries to Social Security
- \$ 2,000 from Repairs to Buildings and Grounds to Social Security
- \$ 8,600 from Audio-Visual to Medicare Reimbursement
- \$ 1,000 from Library Books to Clerical Salaries
- \$ 1,000 from Library Books to Page Salaries

Motion to approve the CS-150 dated 6/12/23 was made by Terry Cipriani; seconded by Jennifer Juengst; motion carried unanimously.



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Motion to approve the Oath of Office administered to Terry Cipriani was made by Jennifer Juengst; seconded by Richard Gibney; motion carried unanimously.

Motion to approve the proposal from MacDonald, Rand & Vollaro, LLP for audit and related services in the amount of \$8,850.00 for fiscal year July 1, 2023 through June 30, 2024 was made by Richard Gibney; seconded by Virginia Ryan; motion carried unanimously.

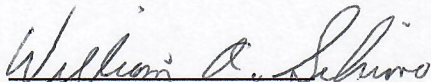
Motion to approve the Treasurer's Contract for the period of 7/1/23 through 6/30/24 for a total amount of \$3,600.00, paid at a rate of \$300.00/month was made by Virginia Ryan; seconded by; Terry Cipriani; motion carried unanimously.


Motion to approve Procurement policy dated 6/27/23 was made by Terry Cipriani; seconded by Jennifer Juengst; motion carried unanimously.

Motion to approve roofing repair proposal dated 5/30/23 from Roof Services of NY in the amount of \$85,320.00 was made by Jennifer Juengst; seconded by Richard Gibney; motion carried unanimously.

Motion to adjourn the meeting was made by Richard Gibney; seconded by Virginia Ryan; motion carried unanimously.

The meeting was duly adjourned at 5:37 p.m.

  
President

  
Vice-President