

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH SHORE PUBLIC LIBRARY
June 24, 2025**

Members Present

Virginia Ryan
William Schiavo
Terry Cipriani
Charlotte Karpf-Fritts

Members Absent

Also Present

Laura Hawrey
Lee Frei
Chester Hertling

William Schiavo called the meeting to order at 5:00 p.m.

Motion to accept the resignation of Richard Gibney as of June 1, 2025 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the Oath of Office administered to Chester Hertling, William Schiavo and Laura Hawrey was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the minutes 5/27/25 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the warrant dated 6/24/25 in the amount of \$64,500.26 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 6/5/25 in the amount of \$8,008.06 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 6/18/25 in the amount of \$47,586.92 was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the warrant dated 6/5/25 in the amount of \$67,441.29 and the warrant dated 6/18/25 in the amount of \$69,386.13 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

To date, the Library has received \$3,089,029.72 in Brookhaven taxes, \$592,971.89 in Riverhead taxes, and \$56,922.38 from the Brookhaven IDA PILOTs.

Motion to approve the transfer of funds from the following 2024-2025 budget lines, effective June 30th, 2025 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

- \$ 19,000 from Professional Salaries to Electronic Media
- \$ 12,000 from Professional Salaries to Computer Maintenance
- \$ 7,500 from Professional Salaries to Library Supplies
- \$ 7,500 from Professional Salaries to Equipment Maintenance
- \$ 2,000 from Professional Salaries to Library Vote
- \$ 2,500 from Professional Salaries to Medicare Reimbursement
- \$ 7,000 from Professional Salaries to Property Insurance
- \$ 2,500 from Professional Salaries to Postage
- \$ 2,100 from Professional Salaries to Membership
- \$ 3,000 from Professional Salaries to Dental Insurance
- \$ 2,000 from Professional Salaries to Periodicals
- \$ 30,000 from Professional Fees to Repairs to Buildings and Grounds
- \$ 11,000 from Social Security to Health Insurance
- \$ 2,500 from Audio Visual to Health Insurance
- \$ 17,000 from Library Books to Electronic Medi

6/24/25

Motion to approve the CS – 150 dated 6/10/25 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the Procurement policy was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve Anti-Nepotism policy dated 6/24/25 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to adjourn the meeting was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

The meeting was duly adjourned at 5:30 p.m.

William A. Schivo

President

Terry Cipriani

Vice-President