

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH SHORE PUBLIC LIBRARY
August 26, 2025**

Members Present

Virginia Ryan
William Schiavo
Charlotte Karpf-Fritts
Chester Hertling

Members Absent

Terry Cipriani

Also Present

Laura Hawrey

William Schiavo called the meeting to order at 5 p.m.

Motion to approve the minutes of 7/29/25 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the warrant dated 8/26/25 in the amount of \$49,708.32 was made by Virginia Ryan; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 7/31/25 in the amount of \$47,268.12 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 8/14/25 in the amount of \$6,180.78 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the warrant dated 7/31/25 in the amount of \$71,343.89 and the warrant dated 8/14/25 in the amount of \$69,337.25 was made by Virginia Ryan; seconded by Charlotte Karpf-Fritts; motion carried unanimously

To date, the Library has received \$3,089,029.72 in Brookhaven taxes, \$612,032.56 in Riverhead taxes, and \$104,854.12 from the Brookhaven IDA PILOTs.

Motion to approve the CS150 dated 8/22/25 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the CS150 dated 8/25/25 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the Conflict of Interest Policy was made by Virginia Ryan; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve to approve the Code of Ethics Policy was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the proposal for the Roof Project as stated in the Roof Services of NY proposal dated 8/26/25 in the amount of \$331,300 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to uncommit \$331,300 from the OPEB fund and release it back to the unassigned balance was made by Virginia Ryan; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the assurances form for the construction grant was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to adjourn the meeting was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

The meeting was duly adjourned at 5:27 p.m.

President

Vice-President