

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH SHORE PUBLIC LIBRARY  
May 19, 2026**

**Members Present**

Virginia Ryan  
William Schiavo  
Chester Hertling  
Terry Cipriani  
Charlotte Karpf-Fritts

**Members Absent**

**Also Present**

Laura Hawrey  
Lee Frei

William Schiavo called the meeting to order at 5:00 p.m.

Motion to approve the minutes of 4/28/26 was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the warrant dated 5/19/26 in the amount of \$76,698.39 was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 4/23/26 in the amount of \$53,910.25 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the for approval only (FAO) warrant dated 5/7/26 in the amount of \$10,810.77 was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the warrant dated 4/23/26 in the amount of \$72,007.17 and the warrant dated 5/7/26 in the amount of \$69,385.52 was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

5/19/26

Motion to approve the proposal from McDonald, Rand, and Vollaro was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the 2026 Equipment deletions report in the amount of \$28,795.00 was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the Children in the Library Policy was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

Motion to approve the approve the Designated Spaces Policy was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

Motion to approve the Unattended Vulnerable Adult Policy was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

Motion to approve the Code of Conduct Policy was made by Chester Hertling; seconded by Virginia Ryan; motion carried unanimously.

Motion to approve the Confidentiality of Library Records Policy was made by Virginia Ryan; seconded by Terry Cipriani; motion carried unanimously.

To date, the Library has received \$2,015,716.13 in Brookhaven taxes, \$344,577.40 in Riverhead taxes, and \$55,888.90 in Brookhaven I.D.A. PILOTS.

Motion to approve the CS-150 dated 5/18/26 was made by Terry Cipriani; seconded by Charlotte Karpf-Fritts; motion carried unanimously.

5/19/26

Motion to adjourn the meeting was made by Charlotte Karpf-Fritts; seconded by Chester Hertling; motion carried unanimously.

The meeting was duly adjourned at 5:50 p.m.

William A. Schiro  
President

Virginia J. Ryan  
Vice-President